

Volkswagen Group Leasing is a trading division of Volkswagen Financial Services (UK) Limited.
Registered Office: Brunswick Court, Yeomans Drive, Blakelands, Milton Keynes MK14 5LR. Registered in England No 2835230

Direct Debit Mandate

Please help us by ensuring the details in the Direct Debit instruction are correct, including bank name and address, sort code and account number.

This information should be completed by yourself and then signed.



The Direct Debit Guarantee

- The Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Volkswagen Financial Services (UK) Limited will notify you (normally 14 working days) in advance of your account being debited or as otherwise agreed. If you request Volkswagen Financial Services (UK) Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by Volkswagen Financial Services (UK) Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Volkswagen Financial Services (UK) Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify Volkswagen Financial Services (UK) Limited.

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ballpoint pen (except the Reference Number box) and send it to:

Volkswagen Financial Services (UK) Limited, Brunswick Court, Yeomans Drive, Blakelands, Milton Keynes MK14 5LR



Name and full postal address of your Bank or Building Society branch

To:	The Manager
Address:	
Postcode:	

Originator's Identification Number

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Reference Number

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Instruction to your Bank or Building Society

Please pay Volkswagen Financial Services (UK) Limited Direct Debits from the account detailed in this instruction, subject to the safeguards assured by The Direct Debit Guarantee.

I understand that this instruction may remain with Volkswagen Financial Services (UK) Limited and if so, details will be passed electronically to my Bank or Building Society.

Signature(s)	_____

Date:	_____

Name(s) of Account Holder(s)

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Bank/Building Society Account Number

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Branch Sort Code (from the top right hand corner of your cheque)

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Banks and Building Societies may not accept Direct Debit instructions on some types of account.